

MEDIATION CASE SUMMARY

CASE NO. _____
CAPTION: _____ vs _____
JUDGE: _____
MEDIATOR: _____
DATE OF MEDIATION: _____

SUMMARY OF MATERIAL FACTS:

SUMMARY OF LEGAL ISSUES:

STATUS OF DISCOVERY:

LIST SPECIAL DAMAGES AND SUMMARIZE INJURIES OR DAMAGES:

SETTLEMENT ATTEMPTS TO DATE INCLUDING DEMANDS AND OFFERS:

NAME OF ATTORNEY

ADDRESS

PHONE AND FAX NUMBER

EMAIL ADDRESS

ATTORNEY FOR

Expand form or include attachments as needed. (BRIEF SUMMARIES ONLY-DO NOT SEND VOLUMINOUS RECORDS). Mail, fax or deliver to Administrative Office at least 5 business days prior to the date of the mediation; copy to opposing counsel.

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